

Nova Classical Academy  
Board of Directors Meeting Minutes  
Special Meeting  
May 7, 2007

**Directors Present:** Lisa Knudson, Simon Fung, Tom Blindt, Rick Stempkovski, Courtney Holman, Jennifer Pierson, Damon Fraser, Mike Ricci, Megan Daoust.  
**Advisors Present:** John Greving, Head of School; Jennifer Burkholder, NPTO Liaison.  
**Others in Attendance:** Nancy Schultz, Business Manager; Jamie Wellik, Walsh Partners; one teacher, several parents.  
**Recording Secretary:** Vicky Carey

**I. Call to Order**

The meeting was called to order at 6:39 p.m.  
Lisa Knudson introduced Jamie Wellik, of Walsh Partners, who has been working on Nova's facility options.

**II. Contracts**

Transportation (busing)

Nova obtained three bids for student busing for the 2007-2008 school year – First Student, School Management Essentials (a consortium), and TLC Student Transportation.

The cost of transportation cannot be more than 10% of the revenue we receive from the Department of Education for busing. The only one that fits this is TLC Student Transportation.

Tom Blindt moved to approve TLC Student Transportation as Nova's bus company for the 2007-2008 school year.  
Simon Fung seconded the motion.  
The motion passed unanimously.

**III. Recommendation for School Growth and Expansion Plan**

Use of current facility through 2010

Jamie Wellik gave a PowerPoint presentation on "Accommodating Nova's Enrollment Growth 2007-2011."

Adequate space and a facility plan are of critical importance. Jamie talked about Nova enrollment scenarios regarding natural growth and limited growth. We can add up to 8 new classrooms, but we would be required to have a frost-free foundation, restrooms, and bury the electrical line. We would also need to remove any additions at the end of the lease period.

Lumen Christi will add one more year to our lease. With an additional lease year and extra lease aid eligibility, the project is affordable.

Decision regarding start of high school in 9/08

John Greving discussed “Classroom Requirements at Current Site by Growth Strategy.” Three growth strategies were discussed: Initial/Limited Growth, Natural/High School Growth, and Accelerated K-8 Growth.

With initial/limited growth, the high school would not begin until 2012. This plan would ensure the greatest likelihood of having the number of ninth grade students that we need (24); most of whom have been educated at Nova.

With the natural/high school growth plan, high school would begin in 2008. We would add a second section of seventh grade for the 2007-2008 school year.

The accelerated K-8 growth plan would have high school begin in 2010. We would add a section to 5<sup>th</sup> and 6<sup>th</sup> grade in 2007-2008 to accelerate growth toward opening 9<sup>th</sup> grade in 2010. We would not add a second section of seventh grade for the 2007-2008 school year.

The facility is secondary – the program requirements should not be compromised by enrollment growth or space. There was discussion by the Board on the classroom requirements and growth strategy.

Tom Blindt moved to pursue the Accelerated K-8 Growth Strategy dependent on preliminary review of the Department of Education for lease aid and the landlord’s lease negotiations.

Damon Fraser seconded the motion.

There was discussion and public comment.

Voting yes: Jennifer Pierson, Damon Fraser, Lisa Knudson, Tom Blindt, Courtney Holman.

Voting no: Rick Stempkovski, Simon Fung, Megan Daoust.

Abstaining: Mike Ricci.

The motion passed.

Recommendation for additional students K-2

There was discussion concerning resizing K-2 class sizes. It was suggested that we add two extra second grade students per second grade class and see how that works before adding extra students in kindergarten and first grade. There would need to be an educational assistant added to help with reading and math and to provide prep time for classroom teachers.

Tom Blindt moved to add two second-graders to each second grade class next year, for a total of four, and have John Greving report next year as to the effectiveness of the situation and to amend the policy to reflect that change.

Courtney Holman seconded the motion.

There was discussion and public comment.

Voting yes: Courtney Holman, Tom Blindt, Damon Fraser.

Voting no: Lisa Knudson, Mike Ricci, Simon Fung, Rick Stempkovski,  
Jennifer Pierson, Megan Daoust.

The motion did not pass.

Jennifer Pierson suggested that a recommendation regarding K-2 growth be reported to the Board by October 2007.

Recommendation for full-day kindergarten fee

Nancy Schultz discussed the Kindergarten Enrichment Program fees.

Tom Blindt moved that we increase the full-day fee for kindergarten \$250 to a total of \$2,500 for the full year of 2007-2008.

Jennifer Pierson seconded the motion.

There was discussion and public comment.

Voting yes: Lisa Knudson, Damon Fraser, Mike Ricci, Simon Fung,  
Tom Blindt, Rick Stempkovski, Jennifer Pierson, Megan Daoust.

Voting no: Courtney Holman.

The motion passed.

*The meeting was closed to the public.*

**IV. Executive Session**

Teacher Salaries

Nova hired Phil Penn, who did a survey to help us get a handle on the market. He looked at ten schools.

Jennifer Pierson moved that we adopt the Penn Salary with the Strategic Plan ("C") for the 2007-2008 school year.

Tom Blindt seconded the motion.

Abstaining: Megan Daoust and Courtney Holman

The motion passed.

*The meeting was re-opened to the public.*

Tom Blindt moved to adjourn the meeting at 10:55 p.m.

Respectfully submitted by Vicky Carey, recording secretary.